



Alabama State Board of Auctioneers

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MINUTES

Board Meeting

July 18, 2017

The Alabama State Board of Auctioneers met on Tuesday, July 18, 2017, at the Board offices in Montgomery. Those in attendance were Mr. Bryan Knox (Board Secretary), Mr. Erskine Valrie (member), Mr. Pete Horton (member), Ms. Christie Ray (member), Mr. Keith McDaniel (member) and Mr. Chad Curvin (member). Member not in attendance were Mr. Bryant Wood (Chair) and Mr. Michael Langford (Board Vice Chair). Also present were Mr. Keith Warren (Executive Director), Ms. Dana Billingsley (Board Counsel), Mr. Mike James (Board Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and recording secretary). The Board, consisting of a quorum, continued with a voting meeting. The meeting was called to order at 9:00 a.m. by Mr. Knox.

The regularly scheduled meeting was advertised on the Board's web site, www.auctioneer.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov in accordance with the Alabama Open Meetings Act. The Pledge of Allegiance was recited by attendees and a word of prayer was given at the opening of the meeting. Mr. Warren gave the opening statement concerning Roberts Rules of Order and the Alabama Open Meetings Act.

Mr. Knox presented a copy of the April 18, 2017 Board meeting minutes for the Board's approval. A copy of the minutes was submitted to the Board members prior to the meeting for their review. Ms. Ray made a motion to approve the April minutes as presented. The motion was seconded by Mr. Valrie and unanimously approved by the Board.

Mr. Knox presented a copy of the corrected July 21, 2016 Board meeting minutes for the Board's approval. Mr. Warren reported that the motion to approve the Final Rule 150-X-1-.14 and 150-X-1-.07 and Appendices I was not entered into the minutes. Mr. Valrie made the motion to approved the July 21, 2016 minutes as amended. The motion was seconded by Ms. Ray and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report available for viewing in the Board's official Book of Minutes). The report included the financial activities of the Board for the period ending

June 30, 2017, along with a line item summary of expenses. Mr. Warren reported that the annual renewal of licenses was underway, which would result in an increase in revenue. He also reported on the number of licenses as of June 30th, as well as the number of complaints received and investigated to-date during FY 2017. He commented again on the difficulty of some apprentices to find sponsors and asked that the Association assist by discussing this matter with its membership.

Mr. Warren presented the Administrator's report of activities, noting that reminders had been mailed to reciprocal state licensing boards requesting acceptance of CE hours by reciprocal states as stated in the revised reciprocal agreements submitted to them. He also presented examination results and reported on the number of new applications received since the last Board meeting.

Ms. Billingsley presented the Legal Counsel Report. She commented on the status of the outstanding disciplinary fines listed in the Administrator's report. She also reported on working on the revised reciprocal agreements and communications with representative of the reciprocal states, along with working with the Board Administrator on the online renewal process to ensure that the affidavit statements were included in the process. Ms. Billingsley also reported that an Administrative Hearing may be held at the next Board meeting.

Mr. Warren reported on the Board's action requesting that LRS conduct a review of the Board's Rules and Regulations. He explained that the Board was the first to request LRS conduct a full review; however, LRS was not able to provide this service at this time. He explained that a review by LRS could occur when a new rule or revision was made to an individual Rule, prior to publishing the Rule for public notice. He reported that LRS would not review the Board's statute, but recommended that the Board agree for LRS to conduct a review on a rule-by-rule basis. Mr. Ray made a motion that the full rule review be deferred and future rule reviews be conducted on a rule-by-rule basis at such time that a rule was revised or new rule created. The motion was seconded by Mr. McDaniel and unanimously approved by the Board.

Ms. Billingsley presented, for the Board's review, a draft request for an Advisory Opinion by the Attorney General's office, and the Board agreed to review and discuss at a future meeting the final submission of this request.

Mr. Warren reported on the activities of the National Auctioneer License Law Officials Association (NALLOA) and indicated that he would provide additional information in an e-mail to the Board.

Mr. Warren reported on behalf of the Technology Committee that the licensee database had been completed and ISD was working on developing an online service.

Mr. Warren also reported, for the Educational Committee, that the Board had registered as a sponsor of the Association's CE Program to be offered in September. The Board indicated that they were in favor of sponsoring the Association activities in 2018 and this matter would be discussed further at the next Board meeting. Ms. Billingsley reported that she would be speaking at the upcoming CE programs to be held by the Association. Mr. Warren requested that the Board members submit to him, by the end of July, any articles for the Board's newsletter.

Mr. Warren asked the members, who were eligible to serve another term, to forward to him a letter addressed to Governor Ivey indicating their continued interest in serving on the Board, along with a copy of their resume.

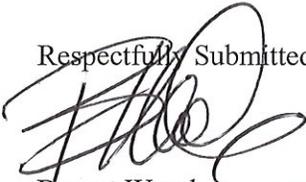
Mr. Knox reported that the annual renewal of the Administrative Management Services contract was due. Mr. Warren reported that the initial date of the contract was October 1, 2014, and the contract could be renewed annually for five years. Mr. McDaniel made the motion to approve the annual renewal of the Administrative Management Services contract with Warren and Company, Inc., with no changes to the contract. The motion was seconded by Mr. Curvin and unanimously approved by the Board.

Mr. Knox expressed his condolences to Ms. Ray and the King family regarding the passing of Mr. Scott King and remarked on the contributions and impact Mr. King had made on the auctioneer business. The Board members expressed their sympathy as well.

The next meeting of the Board is scheduled October 10, 2017 at 9:00 a.m.

There was no further business and Ms. Ray made a motion to adjourn the meeting. The motion was seconded by Mr. Horton and unanimously approved by the Board. Mr. Knox adjourned the meeting at 9:51 a.m.

Respectfully Submitted,



Bryant Wood
Chair



Keith E. Warren
Executive Director

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