



Alabama State Board of Auctioneers

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MINUTES Board Meeting July 12, 2012

The Alabama State Board of Auctioneers met on Thursday, July 12, 2012, at the Board offices located at 2777 Zelda Road, Montgomery, Alabama, for the purpose of conducting Board business. Those in attendance were as follows: Mr. Ken Garner (Chair), Mr. Bryant Wood (Vice Chair), Mr. Bryan Knox (Secretary/Treasurer), Mr. Johnny Vetra, Member, Michael Langford, Member, and Mr. David Starnes, Member. Board members not in attendance were Mr. Buddy Ray and Mr. Mark Lane. The Board, consisting of a quorum, continued with a voting meeting. Also present were Mr. Keith Warren (Executive Director), Ms. Dana Billingsley (Board Counsel); Hope Paulene (Executive Assistant), Mr. Carl Mike James (Board Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren).

The meeting was called to order at 9:00 a.m. by Ken Garner, Chair.

The meeting was advertised on the Board's web site, www.auctioneer.alabama.gov, and the Secretary of State's website, www.sos.state.al.us, in accordance with the Alabama Open Meetings Act. Mr. Garner welcomed members present at the meeting and Mr. Warren gave the opening statement concerning Roberts Rules of Order and the Alabama Open Meetings Act.

The minutes from the April 5, 2012, Board meeting were presented to the members for their review prior to the meeting. Mr. Starnes made a motion to dispense with the reading of the minutes and to accept the January 12, 2012 minutes as presented. The motion was seconded by Mr. Vetra and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report. A detailed list of deposits and vouchers was provided to the Board for their review (report available for viewing in the Board's official Book of Minutes).

Mr. Warren reported that Pete Horton, licensed auctioneer, had agreed to serve on the Board and that he would be send a letter to Governor Bentley requesting Mr. Horton's appointment.

Mr. Warren reported that the Administrative Services contract was due for rebidding. The Board reviewed the previous specifications for bids. Mr. Warren suggested that investigative services be included in the management company's services. The Board members presented changes to the specifications to Ms. Billingsley, Board Counsel, to prepare for the formal bid process. A motion was

made by Mr. Knox to approve the modifications to the proposed Administrative Services Invitation to Bid (ITB). The motion was seconded by Mr. Wood and unanimously approved by the Board.

Ms. Paulene reported on the number of licensees and activities for the last quarter (April – July 9, 2012). She reported that renewals notices had been mailed to licensees and renewal information posted on the database. She also indicated that information about the new re-districting of the State has not yet been received; this re-districting would affect the configuration of the licensee database. The Board discussed web-based licensing and the licensee's ability to print license. The Board discussed issues related to documentation, e.g., licensee's providing evidence of CE's, bond, etc. and the cost of creating the software program. Mr. Warren indicated that he would review costs associated with web-based renewal and report findings to the Board.

Ms. Billingsley indicated that she had no issues to present in the Legal Counsel's report.

Ms. Billingsley reported that proposed changes to the statute were deferred due to problems that arose in the Committee of the Legislature that was considering the statute changes. Mr. Warren suggested that a Board Committee, comprised of the Executive Director, Board Counsel and member(s) of the Board, be established to meet with delegates of the Legislative Committee concerning Internet and other public auction services.

Mr. Knox asked that Board to consider changing its meetings from Thursdays to another day of the week, due to a conflict in his schedule. The Board agreed to meet on Tuesdays at 9:00 a.m.

The next regularly scheduled meeting of the Board is October 9, 2012 at 9:00 a.m.

There being no further business, Mr. Knox made a motion to adjourn the meeting at 10:03 a.m. The motion was seconded by Mr. Wood and unanimously approved by the Board.

Respectfully Submitted,



Ken Garner
Chair



Keith E. Warren
Executive Director

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